

## Children's Ministry Coordinator

**Work schedule:**

Flexible, Part-time 20 hours per week. Essential work schedule: Sunday mornings, before and during service; Monday during office hours; quarterly and annual strategic planning meetings.

**Fellowship Hi-Crest Children's Ministry Mission:**

The mission of Walking with parents and children from birth through 5th grade in community through the power of Jesus Christ.

**Fellowship Hi-Crest Children's Ministry Vision:** To reach and help mature children birth through 5th grade who can minister to their own and bring change to the world while being changed by the love of Jesus Christ. We will do this by working with our parents and volunteers to provide life-changing experiences and life-giving resources that help connect children to God and one another.

**Core Essential Functions:**

- Oversee all programming and ministry for children, Pre-K through 5<sup>th</sup> grade
- Provide children with an age-appropriate means to grow in their faith through Scripture memorization, small group, service, and disciplines.
- Build and retain part-time staff and volunteer teams through recruitment, equipping, and encouragement.
- Engage in building relationships with children and their parents.
- Develop and lead a teaching team for the Elementary Children's ministry large group time.
- Develop and maintain online discipleship pathways for children and families using available digital platforms.
- Schedule Volunteer Teams for Weekend Programming
- Work with Children's Ministry Team to prepare curriculum for weekend programming.
- Work with Children's Ministry Team to schedule Social Media Posts and Parent Cue Emails.
- Plan and lead special Children's Ministry events, including but not limited to Baptism Classes, Parent Meetings, and Promotion Sunday.
- Attend Hi-Crest Weekly Prayer Meetings, Monthly Staff Meetings, and Quarterly Strategic Planning Meetings

**Other responsibilities**

- Commit to Personal Growth.
- Set an example for others to follow. It is essential for someone in church leadership to be a role model and consistently walk with the Spirit. This may be expressed by transparency in a personal relationship with Christ, intense prayer life, continual dependence on grace, having a servant-heart for others, strong teamwork ethic, flexibility, teachability, authentic love for non-believers, and a desire to see them know Christ, balanced relational life with family and others, and a balanced financial condition.

**Qualifications, Skills, and Abilities:**

- Effective communicator (verbal, written, and body language).
- Committed to studying the scriptures.
- Ability to teach the scriptures in a relevant and age-appropriate way.



Job Posting  
Children's Ministry Worker

- Successful experience leading staff and motivating teams (ideally, a history of working with children).
- Ability to prioritize and manage own work and the work of others to accomplish the tasks effectively and efficiently with excellence

**Work Environment:**

FHC desires to encourage and support staff in an authentic and joyful ministry together. We desire each staff person to be fulfilled and thrive in their relationship with God, spouse (if married), and family (if children). FHC is experiencing exponential growth, which means exponential change. We are here to facilitate a ministry with people and resources, so each thrives in a cohesive and effective ministry. We endeavor to provide a salary package that takes the emphasis away from meeting material needs and frees time to serve the Lord, family, and others with passion, focus, excellence, and creativity. We encourage growth that will challenge, encourage, and refresh staff personally, as well as the respective ministries of oversight.

**To Apply:**

Interested candidates must submit a resume and a written statement regarding their personal relationship with Jesus Christ.